

**KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS), ERODE -638 107**

**Office of Controller of Examination**

**Annual Report for the Academic Year 2020 – 2021**

**I Introduction**

The office of Controller of Examinations of Kongu Arts and Science College (Autonomous), Erode -638 107 is committed to plan conduct and publish the results of the End Semester Examinations as per the rules and regulations formulated by the College, the governing University and UGC.

- i. It prepares an annual schedule of the general activities of the examination cell
- ii. Inform all the Head of the Departments (Chairman's) regarding submission of syllabus, Question paper pattern after the academic council
- iii. Send the syllabus and question paper pattern to question paper setters and receive the question papers through secured mail id.
- iv. Conducts question paper scrutiny board by external subject experts
- v. Conducts End Semester Examinations within a period of 15 days
- vi. Online mark entry for both Continuous Internal Assessment and End Semester Examinations (Theory Examinations)
- vii. Central Valuation for Theory Examinations - 50% Internal and 50% External Examiners
- viii. Dummy numbers system in Theory Exam Valuation
- ix. Notifies the details of End Semester Examinations and practicals in the College notice boards for the students.
- x. The Time Table and Examination results are uploaded in the College website.
- xi. Publication of Results within 15 days from the date of Last Examination
- xii. System of Transparency in Valuation
- xiii. Provision for Photocopies I Revaluation I Improvement
- xiv. Provision for Supplementary Examinations
- xv. Issue of Statement of Marks and Grade with security features
- xvi. Issue of Consolidated Statement of Marks and Grade with security features

## **Security Features**

### Semester Statement of Marks and Grades

1. Fluorescent Border
2. Micro line
3. Scan Letter
4. Micro text
5. Rainbow Printing
6. Water mark logo
7. Invisible ink
8. Anti copy
9. Hologram Sticker

### Consolidated Statement of Marks and Grades

1. Raster image
2. Gold Foil
3. Micr Numbering
4. Security Border
5. Mirror Text
6. Opaque Text
7. Panto Copy
8. Micro Line
9. Rainbow Printing
10. Invisible ink (3 Colours)
11. Void Copy
12. Microline Text
13. QR Barcode (College Website URL)
14. Hologram Sticker

Award of Rank Certificate

Examinations Related works automated

### Offline Examinations for

- Non Major Elective paper - General Awareness
- Skill Based Courses - UG
- Advanced Learners Courses - UG

The following are the summary of activities carried out in the academic year 2020-2021

#### 2. Important events and dates:

Particulars	ODD	EVEN
Calling of Non Major Elective, Elective and Advanced Learners Course	04.09.2020	09.03.2021
Notification of Examination Fees and Issue of Applications	04.12.2020	20.04.2021
Examination Fees Payment without fine UG and PG	18.12.2020 / 05.02.2021	05.05.2021
Semester Practical Examinations	18.01.2021 TO 21.01.2021	07.04.2021 TO 30.04.2021
End Semester Theory Examinations *	23.12.2020	24.05.2021
Submission of Continuous Internal Assessment (CIA) Marks	11.01.2021 / 24.02.2021	10.07.2021
Central Valuation	06.01.2021	ONLINE
Declaration of Results	03.04.2021	18.08.2021
Photocopy of answer scripts/ Revaluation notification	27.10.2020	18.08.2021
Last date for Revaluation fees	09.04.2021	01.09.2021
Declaration of Revaluation Results	16.04.2021	08.09.2021
Notification of Supplementary Examination	--	18.08.2021
Last date for Supplementary Examination fees	--	10.09.2021
Declaration of Supplementary Examination Result	--	21.09.2021

\* End Semester Theory Examinations conducted through online due to COVID-19

#### Pass Percentage

S. No.	Programme	No. of appeared	No. of passed	% of passed
1.	All UG & PG	1673	1650	98.63

### Malpractice

Malpractice	ODD Semester	EVEN Semester
Number of Students	2	7

### Students compliance and grievance

Particulars	END Semester
Revaluation	57
Change in Marks	47

### Supplementary Examinations Results

S. No.	Programme	No. Of appeared	No. Of passed	% of passed
1.	UG	-	-	-
2.	PG	1	1	1

### Overall Semester Results

Programme	END Semester		
	No. of Appeared	No. of Passed	% of Passed
ALL UG & PG	4401	4322	98.20